



MILLS COUNTY BOARD OF HEALTH
FREMONT COUNTY BOARD OF HEALTH
Monday August 11th, 2025 @ 6:00 p.m.
Lakin Library
725 Main Street
Tabor, IA 51653

Mills County Board of Health
Fremont County Board of Health
August 11th, 2025 @ 6:00 p.m.

1. **Mills Roll Call** – Darcey Butts, DVM; Jill Ford; Caitlin Walter, APRN, Paul Curry, RN, Megan Major, Jack Sayers; Liaison for the Board of Health and Mills County Board of Supervisors.
2. **Fremont Roll Call** – Rod McGinley, DC (Chair), Clint Blackburn (Vice Chair & Board of Supervisors Liaison), Nicole Matheson, RN, Angie Alley, PharmD, Janet Teten, RN
3. **Mills Approval of Agenda**
4. **Fremont Approval of Agenda**
5. **Mills Approval of the Board of Health Minutes – July 14th, 2025**
6. **Fremont Approval of the Board of Health Minutes – July 14th, 2025**
7. **Mills Consent Agenda** (*All items listed under the Consent Agenda are considered routine and will be approved with one motion unless a Board member requests a separate discussion.*)

Client Policies:

- C1. Client Appeal Procedure – *Action to revise policy.*
- C2. Client Bill of Rights – *No Change.*
- C3. Factors to be Considered for SFS – *Action to delete redundant policy (Included with C4).*
- C4. Financial Information Form- *Action to revise policy.*
- C6. Protection of Rights and Legal Obligations- *No change.*
- C7. Chart or Case Record Policy- *Discussion and possible action to revise policy.*

8. **Mills or Fremont Public Comment** (limit 3 minutes per person)
9. **MCPH Program Reports** –
 1. Katelyn Murtfeld – Mills/Fremont Administrative Report and Mills Nursing Report
 2. Megan Smith – Fremont County Nursing Report
 3. Matt Scott – Mills/Fremont County Environmental Report
 4. Belinda Debolt – Emergency Preparedness Report
10. **Fremont: Discussion and possible action on granting signatory authority to Matt Scott for the Fremont County Private Well Grant.**
11. **Mills: Discussion and possible action on hiring to fill the part-time Environmental Specialist job opening.**
12. **Mills: Discussion and possible action on approving FY26 budget amendment #1 for Public Health and Environmental health.**

13. Mills Next Meeting Date

14. Fremont Next Meeting Date

15. Mills Adjournment

16. Fremont Adjournment